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MILFORD TOWN CLERK

**TOWN OF MILFORD, MASSACHUSETTS**

**MILFORD YOUTH CENTER**

MILFORD YOUTH COMMISSION

24 Pearl St., Milford, MA 01757

(508) 473-1756 Phone

(508) 473-4388 FAX



**Milford Youth Commission NOTICE OF MEETING**

**In-Person Meeting**

**Date: March 8, 2022**

**Time: 6:15pm**

**Location: Milford Youth Center - Conference Room, 2nd Floor**

**24 Pearl St., Milford, MA 01757**

**A.) Invitation to Speak**

1. New Human, Mike Soares to speak on fundraiser event he would like to host for Best Buddies on Sunday, 3/27/22

**B.) New Business**

1. Approve Meeting Minutes: 2/15/22
2. Fund Balance as of 2/28/22: \$ 49,675.93
3. 2021 Annual Report – see attachment
4. Signing of warrants:
  - i. 22-28 Revolving Account for \$580.99
  - ii. 22-30 Revolving Account for \$71.68
  - iii. 22-30 Agnes Grant Account for \$1,299.00
  - iv. 22-33 Maintenance Account for \$1,936.00
  - v. 22-33 State Grant Account for \$2,160.00
  - vi. 22-34 Gift Account for \$33.53
  - vii. 22-34 Maintenance Account for \$18.99
  - viii. 22-35 Maintenance Account for \$818.40
  - ix. 22-36 Gift Account for \$1,264.84
5. CraftRoots fundraiser: 9/9/22 with PubKings
6. Finance Meeting request for capital plans for 6 pm May 11
7. Ad-Hoc Clerk applications and approval
8. Program Coordinator Recommendation:
  - i. Six first round interviews, 2 no shows
  - ii. Two second round interviews
  - iii. Thank you to Board members who participated in both rounds!
  - iv. Recommendation on rate to offer position at, pending CORI and references
9. Meeting with Town, Schools and Police on options for schools to release information that are subject to public safety scheduled for 3/3/22
10. Annual Review on Director completed 3/4/22

11. Department of Early Education and Care (EEC) received complaint on 2/15/22 that our program is running unlicensed care
12. Review Town Budget request for FY 23
  - i. Personnel – 3% COLA and step for Director
  - ii. Maintenance/technology – increase by 3%
  - iii. Added Clerk position for \$2,050
  - iv. Request for new employee: FT Front Desk person

**C.) Directors Report:**

1. Board of Health Update:
  - a. Mask optional
  - b. Water bubblers okay to use
  - c. Recommendation to keep social distancing while eating
2. After School Program:
  - a. February enrollment: See attachment
  - b. March Programs: See attachment
  - c. Staffing: Part-Time staff hires: Evalysse Pierce, Ana Manzioli, Jaydon Cerqueira Salvuci; Transfer: Yvy Lima
  - d. Volunteer Update: Senior Tax Relief program started
3. Summer Camp:
  - a. Working on permit – BOH will let me know by April if 60 participants will be allowed
  - b. Camp fees:
    - i. In Town: \$160/week to \$175/week
    - ii. Out of Town: \$175 to \$190/week
    - iii. Daily Rate: \$60/day rate to \$75/day
    - iv. Extended Day: \$15/day to \$20/day
    - v. Deposit/week: \$50 to \$60/week
4. Rentals/Other MYC Programs:
  - a. Recommendation to waive COVID discount for future rentals
  - b. Online google calendar:  
[https://calendar.google.com/calendar/embed?src=milfordyouthcenter24%40gmail.com&ctz=America%2FNew\\_York](https://calendar.google.com/calendar/embed?src=milfordyouthcenter24%40gmail.com&ctz=America%2FNew_York)
  - c. New rentals:
    - i. Milford Baseball
    - ii. Focus Health CPR classes
    - iii. Apple Country Music – April 5 start
    - iv. Hoops Crew
5. Building Updates:
  - a. Looking to start design work for Dance Room: Emailed signed contract with architect – meeting to be scheduled in next couple weeks
  - b. HVAC – Design bids completed
  - c. AED log & Signage
6. Donation/Grant Updates:

- a. See newsletter for monthly updates for misc. donations
  - b. \$500 Donation from ERA Reality
  - c. 7-11 grant submitted for camp scholarships
  - d. YouthWorks Funding to continue – meeting on 3/10/22
  - e. Working with Volunteer Grant writer, Francoise Elise on HVAC grant
7. Other:
- a. Staff:
    - i. Vacation: Jen 4/19-4/22
  - b. Next Meeting: Tuesday, April 12, 2022 @ 6:15

The listing of matters above are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items may be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.



\_\_\_\_\_  
Name

\_\_\_\_3/4/2022\_\_\_\_\_  
Dated

## Number of Youth Members utilizing the After-School, Snack and Dinner Program

February

Date	Attendance	Snacks	Dinner
1-Feb	92	15	25
2-Feb	117	41	37
3-Feb	116	28	41
4-Feb	x	x	x did for snow day*
5-Feb	x	x	x
6-Feb	x	x	x
7-Feb	121	39	40
8-Feb	117	30	37
9-Feb	138	28	45
10-Feb	125	34	31
11-Feb	89	13	45
12-Feb	x	x	x
13-Feb	x	x	x
14-Feb	125	23	36
15-Feb	130	47	34
16-Feb	130	34	40
17-Feb	124	29	35
18-Feb	105	17	30
19-Feb	x	x	x
20-Feb	x	x	x
21-Feb	x	x	x Closed for Holiday*
22-Feb	21	14	x School Break
23-Feb	12	16	x School Break
24-Feb	15	6	x School Break
25-Feb	x	x	x Snow Day*
26-Feb	x	x	x
27-Feb	x	x	x
28-Feb	131	27	40

1708

441

516

\* We did not have the snack and  
x = No After-School Program.

**Monthly Average Snacks:**

25.94117647

**Monthly Average Attendance:**

100.4705882

**Monthly Average Dinner:**

36.85714286

d/or dinner program.



United Way of Tri-County

Mon	Tue	Wed	Thu	Fri
<p>The Youth Center also offers a free snack and dinner program, due to the collaboration of CACFP, Hockomock Area YMCA and the Milford School Food &amp; Nutrition Services department. We also have a commercial washer and dryer where youth can do their laundry for free.</p>	<p><b>1 Quiet Zone 2:30-3:30</b></p> <p><b>Arts &amp; Crafts 3:30</b></p> <p><b>Gardening 4:00</b></p>	<p><b>2</b></p> <p><b>Book Club 3:00</b></p> <p><b>Milford TV 3:30</b></p> <p><b>Mandatory March Madness Meeting 3:30</b></p>	<p><b>3 Quiet Zone 2:30-3:30</b></p> <p><b>Boxing 3:30</b></p>	<p><b>4 FitFun 3:30</b></p> <p><b>FITNESS</b></p>
<p><b>7</b></p> <p><b>March Madness 3:30</b></p>	<p><b>8 Quiet Zone 2:30-3:30</b></p> <p><b>Arts &amp; Crafts 3:30</b></p> <p><b>Gardening 4:00</b></p>	<p><b>9</b></p> <p><b>Book Club 3:00</b></p> <p><b>Milford TV 3:30</b></p> <p><b>March Madness 3:30</b></p>	<p><b>10 Quiet Zone 2:30-3:30</b></p> <p><b>Boxing 3:30</b></p>	<p><b>11 FitFun 3:30</b></p>
<p><b>14</b></p> <p><b>March Madness 3:30</b></p> <p><b>Nail Painting 5:00</b></p>	<p><b>15 Quiet Zone 2:30-3:30</b></p> <p><b>Gardening 3:30</b></p> <p><b>Arts &amp; Crafts 4:30</b></p>	<p><b>16</b></p> <p><b>Book Club 3:00</b></p> <p><b>Milford TV 3:30</b></p> <p><b>March Madness 3:30</b></p>	<p><b>17 Quiet Zone 2:30-3:30</b></p> <p><b>Boxing 3:30</b></p>	<p><b>18 Half Day Open Gym 10:30-3:00</b></p> <p><b>OPEN GYM</b></p>
<p><b>21</b></p> <p><b>March Madness 3:30</b></p>	<p><b>22 Quiet Zone 2:30-3:30</b></p> <p><b>Gardening 3:30</b></p> <p><b>Arts &amp; Crafts 4:00</b></p>	<p><b>23</b></p> <p><b>Book Club 3:00</b></p> <p><b>Milford TV 3:30</b></p> <p><b>March Madness 3:30</b></p>	<p><b>24 Quiet Zone 2:30-3:30</b></p> <p><b>Boxing 3:30</b></p>	<p><b>25 FitFun 3:30</b></p>
<p><b>28</b></p> <p><b>March Madness 3:30</b></p>	<p><b>29 Quiet Zone 2:30-3:30</b></p> <p><b>Gardening 3:30</b></p> <p><b>Arts &amp; Crafts 4:00</b></p>	<p><b>30</b></p> <p><b>Book Club 3:00</b></p> <p><b>Milford TV 3:30</b></p> <p><b>March Madness Championship &amp; 3 pt Contest 3:30</b></p>	<p><b>31 Quiet Zone 2:30-3:30</b></p> <p><b>Boxing 3:30</b></p>	<p><b>Do You Love to Read??</b></p> <p><b>Join the MYC Book Club!</b></p> <p><b>March's Book: "I am Malala"</b></p> <p><b>Coming in March!</b></p> <p><b>Sign up or Volunteer Today!</b></p>



The Milford Youth Center is open for youth, ages 8-18 years old (who attend Milford Schools or reside in Milford), free of charge, from 2:15-6:00 pm Monday through Friday (unless otherwise noted on our calendar). MYC Registration & Emergency Contact information due on start date by 1PM. You can find these forms on-line at [www.milfordyouthcenter.org](http://www.milfordyouthcenter.org) (Available in English, Spanish and Portuguese). Dates and times are subject to change. Please review discipline, weather, health and traffic policies!

